

## COMMUTER COUNCIL CONSTITUTION

Preamble:

The Commuter Council shall: function to stimulate the interest in college Affairs; act as a sponsor and director of Commuter projects; serve as a representative Governing body of the commuting students Of Wilkes University.

The Commuter Council will function as an active and regulating body to fulfill and perpetuate these principles.

### ARTICLE I: Name

The representative governing body of the commuting students of Wilkes University shall be known as the Commuter Council.

### ARTICLE II Duties and Powers of the Commuter Council

The duties and powers of the Commuter Council shall consist of the following:

1. Act as a spokesperson for the commuting students through its president.
2. Consider all matters presented to it.
3. Schedule its meetings.
4. Call special meetings as necessity dictates.
5. Close any meeting or portion thereof for the purpose of discussion.  
Attendance at closed meetings shall be limited to voting Commuter Council.
6. Review any Commuter Council presidential appointment.

### ARTICLE III Officers' Duties and Powers

Section 1:

- A. Elected officers of the Commuter Council shall be the President, Vice-President, Recording secretary, Treasurer, and Corresponding Secretary.
- B. Appointed officers shall be the Parliamentarian.

Section 2:

The duties and powers of the President of the Commuter Council shall consist of the following.

- A. To conduct the meetings of Commuter Council in accordance with the Constitution of the Commuter Council of Wilkes University.
- B. To authenticate by his or her signature when necessary all the acts,

- D. To call meetings at the request of eleven members.
- E. To call meetings of the Commuter Council Executive Council.
- F. To vote in case of a tie.
- G. May create special committees.
- H. May nominate committees members.
- I. May nominate a committee chairman.
- J. May nominate a parliamentarian and a advisor.
- K. To exclude any member(s) with respect to the constitution of Commuter Council and agreement of the Executive Council from any meeting of the Commuter Council.

Section 3:

The duties and powers of the Vice-President of the Commuter Council shall consist of the Following:

- A. To conduct the meetings and assume powers of the President in the absence of the President of Commuter Council.
- B. To assume the office of the President of Commuter Council if and when the office falls vacant.
- C. To call meetings of the Executive Council of Commuter Council.

Section 4:

The duties and powers of the Recording Secretary of Commuter Council shall consist of the following:

- A. To keep minutes of all Commuter Council and Commuter Council Executive council meetings.
- B. To assist or assume the duties of the Corresponding Secretary whenever necessary.
- C. To call meetings of the Commuter Council Executive Council.

Section 5:

The duties of the Treasure of the Commuter Council shall consist of the following:

- A. To keep an accurate account of all monetary transactions concerning Commuter Council.
- B. To call meetings of the Commuter Council Executive Council.
- C. To approve and sign for all outgoing transactions of funds concerning Commuter Council.
- D. Ensure the Commuter Council is using funds for the purposes that they are specified for.











Section 5:

Impeachment of any officer, excluding the President, is to take place at a meeting called by the president for that purpose within 7 days.

Article XIII: Amendments to the Commuter Council Constitution

Section 1:

The proposed amendment shall be considered at two Commuter Council meetings at which time it becomes the property of Commuter Council.

Section 2:

If the amendment is rejected by Commuter Council, the amendment must go back to committee for revision or be withdrawn with the permission of Commuter Council.

Section 3:

Amendments approved by a vote of two-thirds of the Commuter Council members present shall be sent to Student Government for approval.

Section 4:

If the amendment is rejected by student Government, the amendment is returned to Commuter Council for revision or withdrawal. The revised amendment must then be resubmitted to Student Government for approval.

ARTICLE XIV: Parliamentary Code for Organization

Sturgis Standard Code for Parliamentary Procedure, 2<sup>nd</sup> ed.

Article XV: Ratification and Acceptance of Commuter Council Constitution

Upon acceptance of the new Constitution by the Commuter Council and Student Government, all past constitutions shall be void.