

HOW DO I PRINT TWO SIDED USING WINDOWS?

Purpose

- To print two-sided documents using the Windows operating system.

Requirements

- A printer connected to the computer via USB or network.

Notes

- Make sure the printer is connected and functioning properly.

Process

Start by opening the document you want to print.

Select "Print" from the file menu.

From the "Printer" dropdown, select the printer you want to use.

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